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Swansea Bay City Region Joint Committee
Democratic Services Unit,
Chief Executive's Department,
Carmarthenshire County Council,
County Hall,
Carmarthen SA31 1JP.

WEDNESDAY 10 OCTOBER 2018

TO: ALL MEMBERS OF THE SWANSEA BAY CITY REGION JOINT COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **SWANSEA BAY CITY REGION JOINT COMMITTEE** WHICH WILL BE HELD IN **ROOM 12, SECOND FLOOR, CANOLFAN S4C YR EGIN, COLLEGE ROAD, CARMARTHEN SA31 3EG AT 4.00 PM, ON TUESDAY, 16TH OCTOBER, 2018** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Mark James

**CHIEF EXECUTIVE
CARMARTHENSHIRE COUNTY COUNCIL**

Democratic Officer:	Martin S Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk



<p>SWANSEA BAY CITY REGION JOINT COMMITTEE (Leaders of the 4 local authorities and 5 Co-optees)</p>
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CARMARTHENSHIRE COUNTY COUNCIL

COUNCILLOR EMLYN DOLE

NEATH PORT TALBOT

COUNCILLOR ROB JONES

CITY & COUNTY OF SWANSEA

COUNCILLOR ROB STEWART

PEMBROKESHIRE COUNTY COUNCIL

COUNCILLOR DAVID SIMPSON

CO-OPTED NON VOTING REPRESENTATIVES

(5 year period 31st August 2018 – 30th August 2023)

Dr Jane Davidson	University of Wales Trinity St David
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Professor Andrew Davies	Abertawe Bro Morgannwg Health Board
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Professor Richard Davies	Swansea University
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Bernadine Rees	Hywel Dda University Health Board
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Edward Tomp	Chair of the Economic Strategy Board
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A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTEREST
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE JOINT COMMITTEE MEETING HELD ON THE 31ST AUGUST 2018 5 - 12
4. DIGITAL INFRASTRUCTURE UPDATE 13 - 16
5. SWANSEA BAY CITY DEAL PROJECTS UPDATE 17 - 24
6. JOINT COMMITTEE FORWARD WORK PROGRAMME 25 - 32

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Friday, 31 August 2018

PRESENT:

Councillors:

R. Stewart, E. Dole, D. Simpson, A. Wingrave (In place of R. Jones) and

Dr J. Davidson **Also in attendance:**

Dr J. Davidson – University of Wales Trinity St Davids

Prof. M. Clement – Swansea University

I Rees – Abertawe Bro Morgannwg University Health Board

The following Officers were in attendance:

M. James, Chief Executive

C. Moore, Director of Corporate Services

L.R. Jones, Head of Administration and Law

P. Roberts, Chief Executive

I. Wesley, Chief Executive

H. Morgan, Economic Development Manager

G. Morgan, Head of Democratic Services

R. Phillips, European Programmes Manager

S. Brennan, Head of Regeneration - Neath Port Talbot County Borough Council

H. Morgan, Economic Development Manager (CCC)

R. Phillips, European Programmes Manager (CCC)

G. Morgan, Democratic Services Manager(CCC)

**Meeting Room TRL 5, - Teaching and Learning Building, Carmarthen Campus,
University of Wales Trinity Saint David, Carmarthen. SA31 3EP - 10.00 - 10.35 am**

1. APOLOGIES FOR ABSENCE

An Apology for absence was received from Cllr Rob Jones, Leader of Neath Port Talbot County Borough Council, and the Committee conveyed its best wishes to Cllr Jones for a quick recovery.

Apologies were also received from Mr Steve Phillips, Chief Executive of Neath Port Talbot County Borough Council, Prof Richard Davies of Swansea University, Prof Andrew Davies of Abertawe Bro Morgannwg University Health Board and Bernadine Rees of Hywel Dda University Health Board.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of Personal Interest made at the meeting.

3. APPOINTMENT OF CHAIR OF THE JOINT COMMITTEE FOR A TWO YEAR TERM



The Joint Committee was informed that in accordance with Schedule 1 of the Joint Committee Agreement the Chair of the Joint Committee should be an elected representative of a Council and elected for a two year term in the first instance, reviewed annually thereafter.

Following nominations, it was

UNANIMOUSLY RESOLVED that Cllr Rob Stewart be appointed Chair of the Joint Committee for the period 31st August 2018 – 30th August 2020.

4. APPOINTMENT OF THE DEPUTY CHAIRS

The Joint Committee was advised that Schedule 1 of the Joint Committee Agreement, set out the procedure for the appointment of Deputy Chairs.

UNANIMOUSLY RESOLVED to confirm that in accordance with the Joint Committee Agreement, the three Leaders of the remaining local authorities (those who did not hold the position of Chair of the Joint Committee) be appointed as Deputy Chairs.

5. APPOINTMENT OF CO-OPTED NON VOTING MEMBERS FOR A 5 YEAR TERM

The Joint Committee was informed that Schedule 1 of the Joint Agreement allowed the Joint Committee to co-opt non-voting members for a period of 5 years.

The Joint Committee having considered the report,

UNANIMOUSLY RESOLVED

1. that the following nominees, be appointed as co-opted non-voting members on the Swansea Bay City Region Joint Committee for a 5 year period in accordance with the terms detailed within the report:-

Members:

- Swansea University –Professor Richard Davies
- University of Wales Trinity St David – Dr Jane Davidson
- Hywel Dda University Health Board – Bernadine Rees
- Abertawe Bro Morgannwg University Health Board- Professor Andrew Davies

2. that in the absence of the above members the following named substitutes be permitted to attend on their behalf:-



Named substitutes:

- Swansea University – Dr Fiona Harries
- University of Wales Trinity St David – Gwyndaf Tobias
- Hywel Dda University Health Board – Steve Moore
- Abertawe Bro Morgannwg University Health Board – Tracey Myhill

3. that the Chair of the Economic Strategy Board be co-opted onto the Joint Committee as a non-voting member.

6. APPOINTMENT OF PRINCIPAL ADVISOR & ACCOUNTABLE OFFICER

The Joint Committee was advised that under the terms of the Joint Agreement the Accountable Body “Carmarthenshire County Council” was required to establish a ‘Regional Office’ to be responsible for the day to day management matters relating to the Joint Committee and the Swansea Bay City Deal.

As part of the agreement the Joint Committee was also required to formally designate the Head of Paid Service of the Accountable Body as Lead Chief Executive to act as its principal adviser and Accountable officer to manage and oversee the work of the regional office staff.

UNANIMOUSLY RESOLVED that in accordance with the Joint Committee Agreement, to designate the Head of Paid Service of Carmarthenshire County Council as Lead Chief Executive and to act as the Committee’s Principal Adviser and Accountable Officer to manage and oversee the work of the Regional Office

7. ESTABLISHMENT OF PROGRAMME BOARD AND APPOINTMENT OF THE PROGRAMME BOARD CHAIR

The Joint Committee, in accordance with the terms of the Joint Agreement, considered a report which set out the arrangements for the establishment of a Programme Board to implement the Swansea City Deal and the Councils’ obligations in relation to the Swansea Bay City Deal.

UNANIMOUSLY RESOLVED

1. To formally establish a Programme Board (“PB”) in accordance with the terms of reference detailed within the Joint Committee Agreement (Schedule 2).
2. That Membership of the Programme Board shall consist of the Head of Paid Service from each of the Councils or another officer nominated by the Head of Paid Service.
3. That the following additional representatives be co-opted to the Board:-



Dr Fiona Harris - Swansea University
Gwyndaf Tobias - University of Wales Trinity Saint David
Sarah Jennings - Hywel Dda University Health Board
Sian Harrop-Griffiths - Abertawe Bro Morgannwg University Health Board

4. **That Mark James, Head of Paid Service for Carmarthenshire County Council be appointed as Chair of the Board for the next 12 months.**

8. IMPLEMENTATION PLAN

The Joint Committee was informed that under Part 10 of the Joint Committee Agreement it was required to approve the implementation plan at its first meeting. The Plan set out the high level activities which would support the delivery of the Swansea Bay City Deal and included details of the nature of each of the projects, their outcomes and benefits, key tasks and the indicative timeline and interdependencies between the projects.

The Joint Committee was advised that the Plan was to be reviewed annually by the Joint Committee, with the first review taking place no later than one year after the approval of the Implementation Plan. Reviews, in later years were required to take place no later than one year after the previous review.

The Joint Committee was advised that the Implementation Plan, in order to be adopted, also required approval by the Welsh and UK Governments, the Lead Chief Executive suggested that, as both Governments had not yet confirmed approval of the Plan, that the Joint Committee approve the plan in principle and formally ratify at its next meeting.

UNANIMOUSLY RESOLVED to approve, in principle, the implementation plan in accordance with the requirements of the Joint Committee Agreement, and that the final plan be ratified at the next Joint Committee meeting.

9. JOINT COMMITTEE - ANNUAL COSTS BUDGET

The Joint Committee was informed that, as part of the Joint Agreement, the four participating Council had agreed that Carmarthenshire County Council would act as the Accountable Body responsible for discharging the Councils' Obligations in relation to the Swansea Bay City Deal.

As part of this agreement Carmarthenshire County Council was required to provide an annual costs budget for approval as stipulated within Clause 19.

The Joint Committee considered the draft operational budget which included project funding contributions based on a 1.5% contribution, plus partner contributions as detailed in the report.



RESOLVED To approve the 2018/19 to 2020/21 3-year rolling budget as set out in the Joint Committee Agreement and to approve indicative budgets for the following 2 years 2021/22 and 2022/23.

10. CITY DEAL PROJECTS UPDATE

The Joint Committee received an update from each Lead Authority on the following local and regional projects:-

- Digital Infrastructure
- Swansea City Waterfront Digital District
- Yr Egin
- CENGs
- Skills and Talent
- Life Science and Well-being Campuses
- Lief Science and Well-being Village
- Homes as Power Stations
- Pembroke Dock Marine
- Factory of the Future
- Steel Science

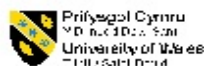
Concern was expressed that the population criteria for the Shared Prosperity Fund, which was established to replace EU funding after Brexit, could prevent areas of Wales from qualifying for funding. The Lead Chief Executive advised that discussions were being held directly with both Welsh and UK Government Ministers to seek an assurance that parts of Wales would not be excluded based on the Fund's criteria.

The Chair advised that, although not part of the City Deal, Welsh Government had provided an assurance that it was still mindful to invest in Tidal Lagoon technology. A Task Force had been established with an agreed terms of reference and work programme in order to develop projects. It was hoped that the Task Force meetings would coincide with the dates of the JC and he suggested that the JC receive for information, details of the proposed Task Force Projects prior to submission for approval by the Welsh Government. Rhodri Griffiths (Deputy Director in Economic Infrastructure) of the Welsh Assembly would sit on the Task Force in an observer capacity.

It was reported that Rhodri Griffiths had also been appointed as the lead official for the Swansea Bay City Deal, the Lead Chief Executive suggested that a discussion paper be submitted to a future meeting on how the Joint Committee could assist the Welsh Government in regional working and distribution of funds.

RESOLVED

- 1. that the current status of the projects funded under the Swansea Bay City Deal, be received.**



2. That a discussion paper be considered at the next meeting on the role of the Joint Committee in regional working and distribution of funds.

11. JOINT COMMITTEE SCHEDULE OF MEETINGS

The Joint Committee considered a proposed schedule of meetings for the period September 2018 – February 2019.

UNANIMOUSLY RESOLVED to approve the Schedule of meetings for the Joint Committee for the next 6 months.

12. EXCLUSION OF THE PUBLIC

UNANIMOUSLY RESOLVED, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following item as the report contained exempt information as defined in paragraph 12 of Part 4 of Schedule 12A to the Act.

13. ESTABLISHMENT OF AN ECONOMIC STRATEGY BOARD AND APPOINTMENT OF CHAIR AND MEMBERS

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, that pursuant to the Act referred to in Minute 12 above, to consider this matter in private, with the public excluded from the meeting as the report contained the names of candidates for membership of the Economic Strategy Board. Although the public interest would normally favour openness and transparency, this was outweighed by the public interest in maintaining confidentiality in this case because candidates ought not to be put off from applying for positions by the potential for being publicly identified as having been unsuccessful. The names of the successful candidates would be made public after the meeting.

The Joint Committee was informed that under the terms of the Joint Committee Agreement (clause 17) the Committee could facilitate the establishment of an Economic Strategy Board ("ESB") which would have terms of reference as set out in Schedule 6.

The process for recruitment of the Economic Strategy Board's membership was subject to the unanimous agreement by members of the Joint Committee and UK and Welsh Governments. The UK and Welsh Governments had approved the process put forward by the Shadow Joint Committee which was attached to this report.

The Committee considered the nominations received as part of the recruitment and nomination process and also considered a recommendation from the Shadow Joint Committee that the in view of the expertise of the candidates, that the 5 private sector representatives be increased to 6 representatives



The Joint Committee noted that Mr Hamish Laing - Abertawe Bro Morgannwg University Health Board would shortly be leaving their employment and was advised that a replacement member would be put forward for consideration at the next meeting.

UNANIMOUSLY RESOLVED

- 1. To formally establish an Economic Strategy Board (“ESB”) in accordance with clause 17.1 of the Joint Committee Agreement and terms of reference detailed within schedule 6 thereof.**
- 2. That the proposals for the recruitment and selection process as agreed by the Welsh Government and UK Government be formally endorsed by the Joint Committee**
- 3. To appoint Edward Tomp as Chair of the Economic Strategy Board in accordance with the recruitment process agreed with UK and Welsh Government.**
- 4. To increase the number of private sector representatives from 5 to 6 members; and**
- 5. To appoint the following persons as members of the Economic Strategy Board, in accordance with the recruitment process agreed with UK and Welsh Government:-**

Private Sector Chair & other suitable representative x 1

Edward Tomp - Valero UK

Private Sector Representatives x 6

James Davies - Industry Wales

Chris Foxhall - Private Investor

Alec Don - MHPA – Chief Executive

Nigel Short - Browns Hotel and Three Mariners in Laugharne – Owner

Simon Holt - Recently retired Head of Department and Consultant Surgical Oncologist at Peony Breast Care Unit, Prince Phillip Hospital. NHS

Amanda Davies - Pobl Group Chief Executive

Higher Education or further education representatives x 2

Mark Clement - Swansea University

Barry Liles - University of Wales Trinity Saint David

Life Sciences or well being representatives x 2

Sarah Jennings - Hywel Dda University Health Board

Hamish Laing - - Abertawe Bro Morgannwg University Health Board

Leaders of the Councils or their nominated representatives x 4

Cllr Rob Stewart City & County of Swansea

Cllr Emlyn Dole Carmarthenshire County Council



CHAIR

DATE





SWANSEA BAY CITY REGION JOINT COMMITTEE

16TH OCTOBER 2018

DIGITAL INFRASTRUCTURE UPDATE

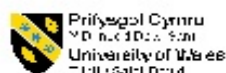
RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To inform the Joint Committee of the current status of the digital infrastructure project funded under the Swansea Bay City Deal.

REASONS:

To ensure that the Joint Committee is regularly kept up-to-date on the Digital Infrastructure Project.

Report Author:	Designation:	Tel No.
Helen Morgan	Economic Development Manager Carmarthenshire County Council	01267 224902 E.Mail: L HLMorgan@carmarthenshire.gov.uk



EXECUTIVE SUMMARY

SWANSEA BAY CITY REGION JOINT COMMITTEE

16TH OCTOBER 2018

Digital Infrastructure Project Update

Digital Infrastructure Tender Award:

On 24th September 2018 a contract was awarded to CUBE Ultra Ltd in partnership with Innovation Point to deliver the Digital Infrastructure 5 Case Business Plan and supporting research. A secondary element of the contract will be to support the full development of a regional bid to LFFN Wave 3 which was launched in the summer 2018. An inception meeting was held w/c 1st October and the contract will run to the end of April 2018.

Local Full Fibre Network (LFFN):

Work to progress a regional LFFN bid to the Wave 3 competition has begun and an initial expression of interest was submitted to, and accepted by, DCMS at the end of September 2018. The regional bid is being led by Swansea Council who, with the support of CUBE Ultra Ltd, will be developing the full bid for submission to DCMS later this year. Discussions with DCMS have continued to emphasise preference for larger, regional bids and a regional data gathering exercise is underway to ensure the needs and requirements of all areas of the Region are reflected.

5G in Wales:

Pan Wales group established, led by Innovation Point, to discuss and explore opportunities for Wales to harness and exploit deployment of 5G technologies. The SBCD Region has advanced thinking on 5G and was represented on the group when it met for the first time earlier this month.

DETAILED REPORT ATTACHED?

NO



IMPLICATIONS

Policy, Crime & Disorder and Equalities NONE	Legal Not at this stage	Finance Not at this stage	Risk Management Issues Not at this stage	Staffing Implications NONE

CONSULTATIONS

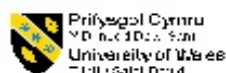
Details of any consultations undertaken are to be included here: n/a

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection/WEBSITE LINK
Swansea Bay City Deal Website		http://www.swanseabaycitydeal.wales/



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SWANSEA BAY CITY REGION JOINT COMMITTEE

16TH OCTOBER 2018

CITY DEAL PROJECTS UPDATE

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To inform the Joint Committee of the current status of the projects funded under the Swansea Bay City Deal.

REASONS:

To ensure that the Joint Committee is regularly kept up-to-date on the projects funded by the Swansea Bay City Deal.

Report Author:

Helen Morgan

Designation:

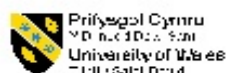
Economic Development
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EXECUTIVE SUMMARY

SWANSEA BAY CITY REGION JOINT COMMITTEE

16TH OCTOBER 2018

CITY DEAL PROJECTS UPDATE

The report provides an update on the following local and regional projects funded by the City Deal:-

- Swansea City & Waterfront Digital District
- Skills & Talent
- Yr Egin
- Llanelli Life Science & Well-Being Village
- Llanelli Life Science & Well-Being Campus
- Homes as Power Stations
- Centre of Excellence in Next Generation Services (CENGs)
- Astute Factory of the Future
- Steel Science
- Pembroke Dock Marine

DETAILED REPORT ATTACHED?

YES



IMPLICATIONS

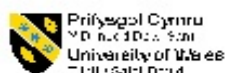
Policy, Crime & Disorder and Equalities NONE	Legal Not at this stage	Finance Not at this stage	Risk Management Issues Not at this stage	Staffing Implications NONE

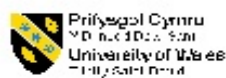
CONSULTATIONS

Details of any consultations undertaken are to be included here

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SBCD PROJECT PROGRESS UPDATE

October 2018



Digital Infrastructure - Regional - Lead Authority Carmarthenshire County Council

- Update provided under agenda item 4.

Initial draft Business Case to be submitted to RO - end December 2018

Swansea City & Waterfront Digital District - Lead Authority Swansea Council

Box Village and Innovation Precinct

- The University has entered into a development agreement with its private sector partner to take forward the delivery of Box Village
- Advanced funding is in place covering the project design and planning submission for Box Village
- Tenders returned and appointment of contractor imminent (two stage design and construct)
- Submission of planning application in December 2018
- Commencement of construction programmed for March 2019
- Practical completion programmed for September 2019

Digital Village

- Reviewing key strands emerging to inform the development of Swansea's Digital Strategy
- Developing synergies with Digital Infrastructure project
- Ducting continues to be laid within southern side of The Kingsway in readiness for fibre network

Digital Square & Arena

- RIBA Stage 3 designs completed
- Full Planning consent secured on 2nd October 2018
- Advanced construction enabling works on site

Revised draft Business Case submitted to UK & Welsh Governments for review on 19th July - awaiting feedback

Yr Egin - Lead Authority Carmarthenshire County Council

- Phase 1 now complete with formal opening of the building to take place on the 25th October.
- Commencement of design/ECI tenders for Phase 2 scheduled for December 2018.
- Phase 2 commencement of construction planned for December 2019
- Phase 2 completion planned for March 2021

Revised draft Business Case submitted to UK & Welsh Governments for review on 3rd August - awaiting feedback

CENGs - Lead Authority Neath Port Talbot County Borough Council

- Business case under development
- Two stage procurement exercise to commence in December 2018
- Construction period anticipated Autumn 2019 – end 2020
- Following a soft market testing exercise, a procurement exercise will be undertaken to appoint an organisation to run the CENGs organisation.
- Project Meeting has been arranged for UK Government, WG, RO and Project Lead

First Draft Business Case to be submitted to Regional Office - December 2018

Skills and Talent - Regional Project - Lead Authority Carmarthenshire County Council

- Proposals for project phasing are currently being developed

Revised Draft Business Case to be submitted Regional Office from the Project Lead

Life Science and Well-being Campuses - Lead Authority Swansea Council

- Project Lead currently revising draft business case following feedback from RO on initial version
- Project will focus on the two sites at Morriston and Singleton to create new Research, Development & Innovation facilities

Project Lead to send revised Business Case to Regional Office

Life Science and Well-being Village - Lead Authority Carmarthenshire County Council

- Multi-disciplinary team appointed to advance phase 1 of the Village to RIBA Stage 2 (concept design) by January 2019
- Ongoing engagement with statutory consultees to secure outline planning consent – target date November 2018
- Local charitable organisations, Llanelli Hydrotherapy Pool Committee and JC Williams Trust engaged to support delivery of hydrotherapy pool
- Site-wide Health Impact Assessment undertaken and an abstract has been accepted for publication in The Lancet

Amended business case submitted to UK & Welsh Governments for review on 15th August - awaiting feedback

Homes as Power Stations - Regional Project - Lead Authority Neath Port Talbot CBC

- HAPS project team a partner in a Horizon 2020 bid with Cardiff University 'Decarbonisation of the EU building stock'
- Umbrella bid submitted to WG Innovative Housing Programme (IHP) in July 2018
- Draft Outline Business Case proposals for HAPS developed by Project Lead
- Project Meeting has been arranged for UK Government, WG, RO and Project Lead

Pembroke Dock Marine - Lead Authority Lead Pembrokeshire CC

- PDM project meeting and site tour was held on 28th September with representatives of UK and Welsh Governments, Regional Office, Pembrokeshire County Council and the four PDM project partners present.
- PDM project team revisiting the City Deal PDM Project Scope, project activities, and the outputs and outcomes that will flow from it.
- There are a number of heritage roadblocks in the way for PDM and the project is to set out a Plan B if the project is unable to deliver aspects of the heritage, and any likely impacts to scope, outputs or outcomes of the project.

Project Lead to submit revised proposal to Regional Office

Factory of the Future - Lead Authority Neath Port Talbot CBC

- Consultants appointed to refine business case
- Project team, working with industry partners, continue to finalise building design
- The following pre-planning surveys and reports (costs underwritten by Swansea University) have been carried out at the preferred site:
 - Drainage and FCA
 - Site Investigation
 - Air Quality assessment
 - Transport Assessment
 - Ecology Survey
 - MEP Feasibility study
- Planning permission anticipated by end of Q2 2019
- Anticipated build completion and project delivery stage to commence by end of Q4 2020
- Project Meeting has been arranged for UK Government, WG, RO and Project Lead

Revised Business Case to be submitted to Regional Office - December 2018

Steel Science - Lead Authority Neath Port Talbot CBC

- Consultants appointed to refine business case
- Industry workshops to finalise building requirements have been completed and the project team is now working to compile a detailed brief in readiness to go to market
- The following pre-planning surveys and reports (costs underwritten by Swansea University) have been carried out at the preferred site:
 - Drainage and FCA
 - Site Investigation

- Air Quality assessment
 - Transport Assessment
 - Ecology Survey
 - MEP Feasibility study
- Planning permission anticipated by end of Q2 2019
- Anticipated build completion and project delivery stage to commence by end of Q4 2020
- Project Meeting has been arranged for UK Government, WG, RO and Project Lead

Revised Business Case to be submitted to Regional Office - December 2018



SWANSEA BAY CITY REGION JOINT COMMITTEE

16TH OCTOBER 2018

JOINT COMMITTEE FORWARD WORK PROGRAMME

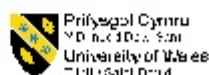
RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To consider and approve a Joint Committee Forward Work Programme for 2018/19.

REASONS:

It is considered good governance for all Committees to have forward work programmes in place owned by Committee members and published to support transparency of governance arrangements.

<p>Report Author:</p> <p>Helen Morgan</p> <p>Linda Rees Jones</p>	<p>Designation:</p> <p>Economic Development Manager</p> <p>Carmarthenshire County Council</p> <p>Head of Administration and Law</p>	<p>Tel No. 01267 224902</p> <p>E.Mail: .HLMorgan@carmarthenshire. gov.uk</p> <p>Tel No. 01267 224010</p> <p>E.Mail: .LRJones@carmarthenshire.gov. uk</p>
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EXECUTIVE SUMMARY

SWANSEA BAY JOINT COMMITTEE

16TH OCTOBER 2018

JOINT COMMITTEE FORWARD WORK PROGRAMME

The purpose of this report is to inform the development of the Swansea Bay City Region Joint Committee forward work programme for the period 2018/19. The development of a programme of work for the Joint Committee will ensure that a published up to date programme of work owned by Joint Committee members is available to support the Swansea Bay City Deal.

A suggested work programme is attached for the Joint Committee's consideration and comment.

DETAILED REPORT ATTACHED?

Forward Work Programme



IMPLICATIONS

Policy, Crime & Disorder and Equalities NONE	Legal NONE	Finance NONE	Risk Management Issues NONE	Staffing Implications NONE

CONSULTATIONS

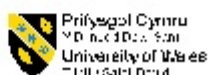
Details of any consultations undertaken are to be included here

Section 100D Local Government Act, 1972 – Access to Information

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Swansea Bay City Region Joint Committee Agendas, reports & minutes		http://democracy.carmarthenshire.gov.wales/mgCommitteeDetails.aspx?ID=273



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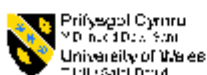
SWANSEA BAY CITY REGION JOINT COMMITTEE FORWARD WORK PROGRAMME 2018 -2019

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	EST. JOINT COMMITTEE MEETING DATE
Approval of SBCD Implementation Plan	Regional Office	Q4 2018
ESF Institutional Capacity Regional Bid	Regional Office	Q4 2018
Regional LFFN Bid	Swansea Council	Q4 2018
Business Engagement and Communication Strategy	Regional Office	Q4 2018
City Deal Regional Procurement Principles	Regional Office	Q4 2018
Revenue funding requirements	Accountable Body / Sect.151 Officer	Q4 2018
LA Borrowing requirements	Accountable Body / Sect.151 Officer	Q4 2018
Funding agreement template for Project Authority Lead and Delivery Lead	Accountable Body / Sect. 151 Officer	Q4 2018
Consideration of Yr Egin Business Case	Project Lead	Q4 2018
Consideration of Llanelli Life Science & Well-Being Village Business Case	Project Lead	Q4 2018
Consideration of Swansea Waterfront & Digital District Business Case	Project Lead	Q2 2019

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	EST. JOINT COMMITTEE MEETING DATE
Agree Monitoring and Evaluation Plan	Regional Office	Q4 2018
Consideration of Department for International Trade Welsh Portfolio	Regional Office	Q1 2019
Agree process and schedule for flow of finances to Local Authorities	Accountable Body / Sect.151 Officer	Q1 2019
Finalise model for NNDR	Accountable Body / Sect. 151 Officer	Q1 2019
Stakeholder communication plan	Regional Office	Q1 2019
Consideration of Skills & Talent Business Case	Project Lead	Q1 2019
Consideration of Digital Infrastructure Business Case	Project Lead	Q1 2019
Contracts register	Regional Office	Q2 2019
Consideration of Pembroke Dock Marine Business Case	Project Lead	Q2 2019
Consideration of ASTUTE Factory of the Future Business Case	Project Lead	Q2 2019
Consideration of Steel Science Business Case	Project Lead	Q2 2019
Consideration of Life Science & Well-Being Campus Business Case	Project Lead	Q2 2019
Consideration of Homes as Power Stations Business Case	Project Lead	Q3 2019
Consideration of CENGs Business Case	Project Lead	Q3 2019



SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	JOINT COMMITTEE MEETING DATE
Review KPI's	Joint Committee	Quarterly
Review Programme Risk Register	Joint Committee	Quarterly
Feedback and Recommendations from Joint Scrutiny	Joint Committee	Bi-Annually



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